



**Warehouse1**

*Warehouse solutions experts for over 30 years!*

# Warehouse Layout Checklist

Use this quick checklist to help you create an efficient and effective layout design for your warehouse.

- Brainstorm Design Ideas
  - Warehouse Strategy
  - Operational Data
  - Building Requirements
  - Equipment Needs
  - Pre-design Walkthrough
- Draw Warehouse Layout Template
  - Measure Warehouse
    - Floor
    - Ceiling Clear Height
  - Identify Obstructions
    - Building Columns
    - Sprinkler Systems
    - HVAC
    - Fans
    - Offices
    - Other
  - Draw Warehouse Blueprint
- Plan Your Workspace
  - Receiving & Shipping Areas
  - Inventory Storage Areas
  - Production & Work Areas
  - Ergonomic/Tool Storage
- Plan Your Workflow
  - Aisle Layout
    - Standard
    - Narrow
  - Traffic Flow
    - One-way Aisles
    - Work Zones
  - Storage for Mobile Equipment
- Warehouse Equipment
  - Storage Equipment
    - Pallet Racks
    - Shelving
    - Cantilever Racks
    - Bins, Baskets, Bulk Boxes
    - Hoppers
  - Material Handling Equipment
    - Conveyors
    - Pallet Jacks
    - Forklifts
    - Lift Equipment
    - Carts
    - Two-Wheelers
    - Rolling Ladders
  - Packing & Shipping Equipment
    - Worktables
    - Workbenches
    - Scales
    - Stretch Wrapper
    - Banding
- Test Your Warehouse Setup
  - Tape the Floor in Key Areas
  - Walk the Space to Check the Flow
  - Double Check Safety Requirements

For more info or to speak with a warehouse solutions expert, go to [www.wh1.com](http://www.wh1.com) or call 888-941-7225